



## TAMWORTH IN THE COMMUNITY

<b>Job Title:</b>	Development Manager	<b>Job Category:</b>	Operational / Tactical / Strategic
<b>Department/Group:</b>	Tamworth In The Community	<b>Job Code/ Req#:</b>	DM1
<b>Location:</b>	Tamworth	<b>Travel Required:</b>	Local Vicinity
<b>Level/Salary Range:</b>	£12,000 p/a (20 hours p/w)	<b>Position Type:</b>	Contract (Annual Renewal)
<b>HR Contact:</b>	Steve Lathbury	<b>Date posted:</b>	June 2, 2012
<b>Will Train Applicant(s):</b>	Courses are available (some at cost)	<b>Posting Expires:</b>	June 15, 2012
<b>External posting URL:</b>	<a href="http://jobseekers.direct.gov.uk">http://jobseekers.direct.gov.uk</a>		
<b>Internal posting URL:</b>	<a href="http://www.thelambs.co.uk">http://www.thelambs.co.uk</a>		
<b>Applications Accepted By:</b>			
<b>E-MAIL:</b> <a href="mailto:community@thelambs.co.uk">community@thelambs.co.uk</a>		<b>MAIL:</b> FAO: Steve Lathbury The Lamb Ground, Kettlebrook, Tamworth Staffordshire, B77 1AA	
<b>Subject Line:</b> TITC DM1 Application + Applicants Full Name			
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES</b>			
<p>Tamworth In The Community are pleased to offer a new role in our team; Development Manager. The following is a description of the main responsibilities:</p> <ul style="list-style-type: none"> <li>• Management of the development of a community sports facility, including relationships with Tamworth Borough Council and South Staffordshire College</li> <li>• Creation of a business plan for the development of a community sports facility</li> <li>• To raise match funding of £350,000 to release a grant opportunity</li> <li>• To identify new sources of funding including grants, sponsorship, joint ventures</li> </ul>			
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b>			
<p>Qualifications in Finance, Management, Operations, Sales &amp; Marketing will be considered desirable. Capabilities can also be demonstrated through submission of prior work or acknowledgements.</p>			
<b>PREFERRED SKILLS AND EXPERIENCE</b>			
<ul style="list-style-type: none"> <li>• Experience of writing bids for grants &amp; fund raising through sponsorship</li> <li>• Experience in formal project management techniques</li> <li>• Experience of successful Infrastructure Projects</li> <li>• Experience developing successful business plans</li> </ul>			
<b>ADDITIONAL NOTES</b>			
References from prior roles are desirable. Additional Information available upon request.			
<b>Reviewed By:</b>	Martyn Lathbury, Kaye Turner, Bob Andrews, John Holcroft	<b>Date:</b>	May 28, 2012
<b>Approved By:</b>	Steve Lathbury	<b>Date:</b>	June 2, 2012
<b>Last Updated By:</b>	Martyn Lathbury	<b>Date/Time:</b>	May 26, 2012